

CURRICULUM VITAE

Radhika Dhruw

Post: LDC (Contract)

SoS in Library and Information Science,

Pt. Ravishankar Shukla University,
Amma Naka Raipur(C.G.)

Address: Sector - 7 Q. No. E-9 Bhilai Nagar Durg (C.G.)

Email: radhikadhruw.dhruw0@gmail.com



Career objective

To build my career in a progressive organization that will provide me exciting opportunities to learn more and utilize my skills, further, I would wish to explore my knowledge and contribute to overall growth of organization.

ACADEMIC QUALIFICATION :

I have done P.G.D.C.A. from AGRSEN COLLEGE, PT.RAVISHANKAR SHUKLA UNIVERSITY RAIPUR(C.G) with 43.2%.

S. No.	Education Qualification	University	Subject	Remark
1	Post Graduation	Pt. Ravishankar Shukla University Raipur (C.G.)	Sociology, Hindi, Political Science	1 st division
2	Post Graduation	Sangeet Mahavidyalaya Khairagarh (C.G.)	Dancing	1 st division
3	Graduation	Pt. Ravishankar Shukla University Raipur (C.G.)	B.A.	2 nd division

Computer knowledge

- Working Knowledge with English & Hindi typing.
- Working Knowledge of Microsoft Office, Excel, Coral draw.
- Working knowledge of Windows 2003, 2007 & 2010 XP Internet Mailing & Searching.

Curricular activities

Participate in School Dance & Rangoli and win,

Experience

- 1 Year Exp. Global Communication (ZEE TV) Pandri Raipur (C.G.) As Computer Operator.
- 6 Month Exp. Sky Auto Mobile (Maruti Suzuki) Maudahapara Raipur (C.G.) As Sales Adjective .
- 2 Year Exp. B.N. Gold Real Estate & Allied Ltd. Telibandha Raipur (C.G.) As Cashier.

Area of interest :

Office Work,

Strengths:

Hard & Smart working,

adaptability, dedication to work,

systematic,

Optimistic always seeks perfection in work and flexible to work in any environment.

PERSONAL INFORMATION

Father's Name	Lt. Bajrang Prasad Dhruw
Mother's Name	Mrs. Susheela Bai Dhruw
Religion	Hindu
Nationality	Indian
Hobbies	Dancing, singing listening music etc.
Languages Known	English, Hindi Chhattisgarhi
Married status	married
Alternative E-Mail	radhikadhruw.dhruw0@gmail.com

Present Address

Bhilai Nagar Post- Durg,

Contact No.

Dist- Durg (C.G.) pin 490006

7828845924

Declaration

I hereby state that the information provided by me in this resume is relevant to the Best of my knowledge and are valid in accordance with the personally held Facts on papers.

Date: - 22/004/2025

Place:- Raipur

